

August 28, 2017

Regular Meeting was called to order by Scott Markley with Pledge of Allegiance.

Present were Fiscal Officer Cheryl Welch, Trustees Scott Markley, Jim Power, Kay Wright  
Zoning Inspector Lori Hartsel, Road Crew Herb Wiles

Guests: County EMA Director Mark Rafeld, Robert Turk, Steven Leiby, Rick Witucki, Michelle and  
Jerry Guy had signed in but did not stay for the meeting, Gideon Swartzentruber.

Minutes of August 14<sup>th</sup>, 2017 meeting read; Jim made motion to accept minutes with modification to  
Kays comment to Mr. Overton where she said the property does need to be cleaned up; Kay 2<sup>nd</sup>; Scott  
agreed.

Rick Witucki gave update on the waste water sewer project between Cinnamon Lake and LORCO. Twp  
Road 530 will be affected by construction which is scheduled to start in April of 2018. No resident on  
that township road will be required to tie into the system. 610 Homes are currently in Cinnamon Lake  
and they have the capacity to double in residences.

Mark Rafeld presented a 3 part-program: (1st) the elected official guide to disasters brochure and (2<sup>nd</sup>)  
gave an overview of the Ashland County Alerts system, how residents should be encouraged to sign-up  
for this free service and how it can be customized to the interest of the user. This is a system that will  
alert the subscriber via LAN line, cell or computer. Will be especially helpful for alerting the elderly and  
special needs individuals. September 1<sup>st</sup> is the target date for launching. Cost to pay for the system is  
being shared by Ashland and Wayne counties.

Kay wanted to know what will happen if the satellite, internet or phone lines are down. Mr. Rafeld  
indicated that this is just one more tool in the toolbox to handle a situation – it is not the only system in  
place.

Kay followed up Rafelds response with this question: “How will the individuals without cell phones,  
LAN lines or computers be alerted to danger?” Rafeld indicated – assuming she was referring to the  
AMISH - that these people would need to be notified in person and it is for this very reason that AMISH  
Health and Safety day has been established.

3<sup>rd</sup> topic was the Pipeline projects. December 2017 is the target completion date for UTOPIA. The 12”  
pipeline will transport an Ethane/ Propane combination. Will be safety services training handled by his  
office for 1<sup>st</sup> responders.

Guest Robert Turk wanted a copy of the document his Grampa would have signed with the Trustees that  
indicated when the cemetery fence went up on the property line; the grass on their side of the fence  
would be mowed twice a year. Up until this past week the mowing has never been done. Kay apologized  
that the mowing was not being done. Finding the document will be challenging because none of the  
existing trustees know when the property was purchased from the Turks and when such an agreement  
might have been created.

Jim made motion to have Steve Leiby be appointed to the zoning commission as an alternate, Kay 2<sup>nd</sup>;  
Scott in agreement.



ROAD REPORT

- Mowing and weed eating is going to be done on the chip & seal road project route.
- Steve Leiby said “This morning he had county dump grindings from CR 700 at his place - for free.” Trustees told Steve as well as Herb that if county is still looking for a place to dump grindings we will take at the township house.
- Jim and Scott do not want to spend any money until Chip N Seal bills are paid. (9/7 is project target date)
- 94 truck bed is in need of replacement.
- Mark Rafeld is designated as the person who assigns addresses for new construction in the county. As a way of controlling the proper placement of driveways in the township; Rafeld suggested trustees develop and implement a driveway approval procedure that must be completed prior to address assignment.
- Check written to Willowvale was voided; Herb and Kay confirmed that the bill sent was in error.

ZONING REPORT

- Mr. Gideon Schwartzenruber indicated more family members have health issues that might interfere with the next scheduled appeals board meeting of 9/14/17 at 6:30pm. In spite of this; he agreed to move forward with the meeting.
- No permits issued.
- Lori will oversee the Schwartzenruber appeals board meeting while Marlaine is being trained.
- Lori said that until Marlaine is trained, she will not be doing the work of the appeals board secretary when Jim asked if Mr. Schrock’s bee business certificate is moving forward.
- Scott asked if Lori contacted the Chairman of the Appeals Board meeting prior to scheduling of the Schwartzenruber meeting as he had directed her to do; Lori said she had sent out a text message to everyone on the board in an attempt to set the meeting date; Jim reiterated that Roger had contacted Scott and asked why he had not been approached about the meeting and date prior to the text message being sent out to all members.
- Lori said “I’m done” and abruptly left the meeting; further discussion on zoning matters could not continue.

TRUSTEE SCOTT MARKLEY No fire meeting.

TRUSTEE KAY WRIGHT Sold 1 lot to Michelle and Jerry Guy for \$475.

FINANCIAL REPORT

- Federal W2 2014 tax problem resolved with payment of \$1000 fine. 2015 and 2016 W2 penalties still a possibility as account is still under review by Federal government.
- Would trustees like to continue support of Economic Development with a pledge of \$500? Trustees want to table decision until September meeting.
- State Auditor’s office awarded the contract to perform all the township audits from 2016-2021 to WPA (Wilson, Phillips & Agin, CPAs). The upcoming audit will cover 2016-2017 at a starting cost of \$4000.
- Township will receive revenue from the ROVER pipeline in 2019; nothing from Utopia because it is liquid and not gas.
- Hauling permit is on the township website Zoning Page.
- Kay made motion to accept the financial reports as submitted and discussed; Jim 2<sup>nd</sup>, Scott in agreement.

PARK Nothing to report.

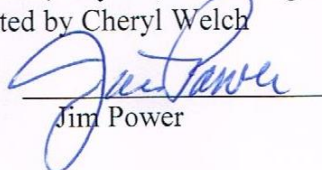
Jim made motion to go into executive session; Kay 2<sup>nd</sup>, Scott in agreement.

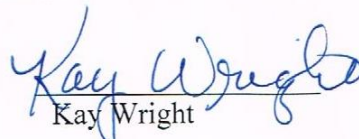
Jim made motion to come out of executive session; Kay 2<sup>nd</sup>, Scott in agreement.

Jim made motion to adjourn; Kay 2<sup>nd</sup>; Scott in agreement.

Meeting minutes submitted by Cheryl Welch

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J. Scott Markley

  
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Jim Power

  
\_\_\_\_\_  
Kay Wright